

# **SADSBURY TOWNSHIP**

## **Parks and Recreation Committee**

### **Minutes of meeting on May 23, 2016 Sadsbury Township Municipal Building**

Present: Anthony Schuibbeo, Rita Mauro, Leonard Mauro, Matt Hensel, Simon Jessey  
Absent: Jesse Donovan

Meeting called to order by Anthony Schuibbeo at 7:00 p.m.

#### **Old business**

#### **Vendors**

Rita Mauro provided updates on the upcoming “Community Day”, beginning with a summary of where the event stands with vendors. As of the meeting date, there are 10 paying vendors confirmed (with 8 to be inside the vendor tent and 2 outside the tent). There are also 3 prospective vendors (2 inside, 1 outside), 4 nonpaying vendors and 6 prospective nonpaying vendors.

#### **Opening Ceremonies**

Next, Rita Mauro went over the order of the opening ceremonies for the event:

- Pledge of Allegiance and National Anthem featuring a Girl Scout troop
- Performances from Russel Baton Twirling, AmCor Karate and Kinetic Athletics Cheerleading
- Dedication of “Eric's Place” playground

Chuck DiLabbio provided updates on the construction of the new playground, including the expected timeline for completion and information about the playground's features. The committee discussed media coverage of the dedication ceremony, how the ceremony will be conducted and what music will be provided by the DJ (Earl Taylor) for the event.

#### **Activities**

The Chair provided a summary of the daylong event activities that had been established. These include activities provided by Keystone Valley Fire Department, Sadsburyville Fire Company, music and public address from Earl Taylor, the YMCA's “Activan”, an inflatable obstacle course and moon bounces from Bouncyroo, a face painter and door prize giveaways. The committee discussed possible additional activities, including a tug of war competition, a crash truck from Sikorsky and the possible appearance of “Stubby the Traveling Helicopter” from the American Helicopter Museum.

## **Food Services**

The committee reviewed the status of food provision and vendors for Community Day. These include:

- Hot dogs and hamburgers to be kindly donated by John Lymbaris
- Root beer to be donated or sold by Victory Brewing
- Soda and water supplies to be arranged by Matt Hensel
- Assorted bagged chips to be kindly donated by Herr's
- Vendors to include PJ's Deli, Fat Matt's BBQ and Tyler's Water Ice

The committee discussed the need for grills for the hamburgers and hot dogs, rolls, condiments, paper products, and cooks and servers at food stations. Matt Hensel is acquiring the necessary Temporary Event License for food sales.

## **Site Preparation**

The committee discussed the preparation of Bert Reel Park for the event. The flagpole in the park is only partially painted, with the top third apparently unpainted. Members of the committee resolved to investigate whether or not the Public Works Department would be responsible for painting the flagpole, and whether or not a bucket truck might be acquired from Vietri Electric to complete the task.

The committee considered how to deal with the parking, entrance and exits at Bert Reel Park during Community Day. Simon Jessey suggested using straw bales to create passageways to guide foot traffic into the park. Simon said he would investigate where to obtain some bales for this purpose. Earl Taylor said that the fire departments had previously been responsible for directing traffic into and out of parking areas, and would likely be able to do so for the upcoming event. It was suggested that a water station could be setup in consideration of the August heat. Simon Jessey provided aerial views and diagrams of Bert Reel Park and outlined his suggestions for the locations of attractions for the event.

## **Treasurer's Report**

Treasurer Skip Maurio provided an update on the financial status. \$2,925 is currently available, with \$1,875 in collected sponsorships, \$300 in paid vendor spaces and \$750 allocated to Parks in the Township's General Fund. There is an additional \$200 pending from vendors who have committed to the event, but not yet submitted payment.

## **New Business**

### **Volunteers**

There was an open discussion between current and past members of the Parks and Recreation Committee in attendance on how volunteers were recruited for previous events.

### **T-shirts**

Matt Hensel said he would contact a custom shirt printer to investigate the cost and lead time of providing Community Day T-shirts for volunteers.

### **Advertising, signage and publicity**

The committee discussed the design of flyers for distribution to households, and posters for display in local businesses. Simon Jessey said he would make revisions to the existing artwork to reflect any changes needed. There was a discussion on the limitations of the Sadsbury Township website and the difficulty in getting quick updates for promoting “Community Day” and other parks and recreation matters. Simon said he would contact the township's website maintainer to discuss how to improve this process. The committee discussed the Community Day sign at the park. Simon said he would visit the park to ascertain whether or not the existing posts could still support the sign or a banner.

With there being no further business, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Simon Jessey  
Vice Chair, Sadsbury Township Parks and Recreation Committee

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The next meeting of the Parks and Recreation Committee is on Monday, June 27, 2016 at 7:00 p.m. in the Township Municipal Building. Residents of Sadsbury Township are welcome to attend.